

**Clermont County Board of Developmental Disabilities
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Draft Goals for 2010 Annual Action Plan

The mission of the Clermont County Board of Developmental Disabilities is to work in partnership with eligible individuals who have developmental disabilities and empower them and their families to identify and support the choices they make about services. The development and allocation of agency resources will be based upon these choices.

LONG RANGE DRAFT GOALS

Financial

Goal: Maintain financial stability through 2012 and beyond

Action Steps:

1. Continue to structure the Regional COG to assist County Boards.
2. Increase the total revenue of agency from 2009 funding level by at least \$2-\$4 million.
3. Increase the number of revenue sources such as Medicaid, GRF, and other local, state, federal, private, funding opportunities.

Goal: Support fundraising efforts and increase amount of money for levy efforts.

Objective: Develop Fundraising Incentives in order to increase employee participation.

Action Steps:

1. Utilize Prosecutor's office to identify any limitations on incentive plans can be utilized for employees
2. Research local retailers, such as Costco or H.H. Gregg for bulk pricing on items that would be used as rewards, such as flat panel TVs for those making the most sales of fundraiser items.
3. Collaborate with Clerco and the levy committee regarding the purchasing of items that will be used as fundraiser sales incentives. These items may be purchased at a discount if we buy in bulk. If we know we will be hosting 10 fundraisers, then we can buy 10 items at a bulk cost.

Communication and Awareness

Goal: Identify ways to improve two-way communication between the Long Range Planning Committee and staff throughout the entire agency.

Objective: Identify ways for people to know that they can come to this meeting and share their ideas and concerns.

Action Steps:

1. Reinstate the suggestion box in all buildings.
2. Add a section to the monthly staff newsletter "Flash" inviting staff to attend the Long Range Planning meeting to voice an idea or concern that would fall under this committee's responsibilities.
3. Add a section to the Beacon regarding Long Range Planning and the meetings held by the Long Range Planning Committee.

Programs and Services

Goal: Develop, promote, and enhance a positive culture across all areas of the agency and programs.

Objective: Identify the changing needs of staff to effectively and positively impact the professional development of all staff.

Action Steps:

1. Continue to develop program wide staff in-service days.

2. Continue to develop yearly surveys for department managers.

Goal: Define new ways for public awareness of people with developmental disabilities within the community.

Action Step:

1. Expand our disability awareness training.

Infrastructure (Facilities, Technology, and Personnel)

Goal: Evaluate current structure of organization.

Action Step:

1. Analyze positions and duties and review the table of organization to see if there can be more efficiency in the completion of tasks necessary to provide good services.
- 2.

Goal: Develop management training and mentoring program to improve succession planning.

Action Steps:

1. Formalize a system for employees to indicate their interest in future career opportunities within the agency
2. Formalize a system for current employees to shadow management staff in their own and other departments
3. Develop a succession/staff development plan for each management position, utilizing cross-training between departments
- 4.

Goal: Make access to and navigation of our buildings more accessible.

Action Steps:

1. Continue to evaluate the installation of automatic external and internal doors throughout the buildings
2. Develop an orderly system for welcoming people and directing them where they need to go within our Agency.

ADULT SERVICES

This program consists of two sheltered workshops in the Batavia area, to assist the individual to gain additional vocational training. The Grissom Building and Donald A. Collins Habilitation Center offer adults with disabilities the opportunity to earn a paycheck while continuing to development necessary skills needed to gain community employment. The Adult Leisure Program moved to the Wildey Center in September, 2008 and serves as an activity center so that people have the opportunity to choose alternative activities to regular work environments.

The Community Employment Services Department serves adults who are actively seeking employment within the community. This division of the Clermont DD program will meet with employers/business owners to inquire about open positions within their companies. Adult Services also has many enclaves (or mobile work crews) who work as a team within a business or organization. Each team consists of 4-5 individuals who are supervised by Clermont DD staff. They complete the job according to what the business owner needs. Currently, we have enclaves that work at the following locations: The Sportsman's Market (Clermont County Airport), Bryan Equipment, the Clermont County Records Management Department, and Country Inn and Suites Hotel. We also have a Lawn Crew who maintain cemeteries and ball fields in the Batavia area during the spring, summer, and fall months.

The Clermont DD Senior Retirement Program (for people ages 55 and up) is located at the Thomas A. Wildey Center and gives seniors the opportunity to stay busy, remain connected to their friends, and attend community outings each week.

Adult Services 2010 Draft Goals

Financial

Objective 1:

Identify grant opportunities to access funding for new/existing programs.

Action Steps:

1. Each of the four programs (including Community Employment) will explore one grant opportunity.
2. Adult Service managers will receive grant-writing training.
3. Adult Services will apply for four grants based on legitimate opportunities.

Objective 2:

Adult Services will explore funding through the Medicaid Home Care Waiver.

Action Steps:

1. Work with other agency departments to find out how many individuals use the waiver.
2. Review rule and ensure Adult Services can meet the standards of serving individuals on this waiver.
3. Become a Homecare waiver provider and begin serving individuals on this waiver.

Communication & Awareness**Objective 1:**

Adult Services will establish a quarterly newsletter.

Action Steps:

1. Develop what the newsletter will cover (e.g. staff & individual highlights, program highlights, etc.)
2. Establish who will be responsible for implementation.
3. Identify and set up computer software for the newsletter.
4. Identify recipients of the newsletter.

Objective 2:

Expand the Next Chapter Book Club

Action Steps:

1. Each program will identify a group to participate in book clubs.
2. Retrain staff on book clubs.
3. Pursue outside volunteers to facilitate groups.

Programs & Services**Objective 1:**

Continue the expansion, implementation and improvement of activity curriculum in all programs.

Action Steps:

1. Each program would be responsible for establishing two to four new curriculum items monthly and placing them on the share drive.
2. Develop a review process tool to improve the quality of activity programming.
3. Each program area will be reviewed and shared with the group one time per month.

Objective 2:

Explore three new community volunteer opportunities for individuals to experience.

Action Steps:

1. Client councils will generate ideas.
2. Implementation of ideas in each program.

Objective 3:

To continue to explore second shift opportunity with SODC.

Action Steps:

1. To identify who is on the waiting list outside of the 87 we are currently serving.
2. Establish the transition for those identified or who are currently served.
3. Establish a plan for hiring and training new part time staff.

Infrastructure**Objective 1:**

To explore computer based programs to replace paper based systems.

Action Steps:

1. Get all program managers trained on Gatekeeper system for individual plans.
2. Explore Care tracker programs.

Objective 2:

Review behavior support debriefing process.

Action Steps:

1. Review and revise debriefing tools

2. Review and revise debriefing process with staff and individuals.

Goal for continuity and linking of continuing services

Objective 1:

Clermont County Board of Developmental Disabilities will maintain a seamless service of transition without gaps in communication.

Action Steps:

1. Develop a checklist of individual options with descriptions of each.
2. Review the checklist at each IP meeting.

BUSINESS OPERATIONS

The Business Operations Department is responsible for the fiscal management of the Clermont DD Program. A brief synopsis of the fiscal operations is as follows: proposes to the Board of DD, for its consideration, a fiscally-sound budget which meets the mandates and needs of the Board; appropriately distributes the allocation and collection of the funds necessary for the operation of the Board; payment of all expenses incurred on behalf of the Board; collection of all monies, regardless of source, and its appropriate allocation to authorized accounts; insures proper cash flow so that fiscal obligations can be met in a timely manner; coordinates and acts as a liaison among the County Treasurer, County Auditor, County Office of Management and Budget, as well as all State and Federal Fiscal Departments in any matter concerning finances; issues Purchase Orders for expenses which the Board will incur; processes necessary paperwork for the receipt of Title XX; completes Annual Report to establish Title XIX (Medicaid monies) reimbursement rates; searches out and applies for grants which are appropriate for the services offered by the Board; provides clerical and fiscal assistance to the Clerco Board including payroll and processing of all revenues and expenses; determines appropriate purchasing policies that both meet legal requirements as well as allows the Board to maximize its resources; provides timely, accurate reports which reflect the fiscal operation of the Board to appropriate authorities; and prepares the annual comprehensive Medicaid Report to the State of Ohio, which determines the appropriate rate of Medicaid reimbursement as well as justifies past expenditures.

The Business Operations Division also manages the agency's Safety and Risk Management, Accreditation compliance, Information Technology, Human Resources, Facilities Maintenance, and contracted transportation services.

Business Operations 2010 Draft Goals

Financial

Goal: Maintain financial stability through 2012 and beyond

Action Steps:

1. Demonstrate efficient management of levy dollars
2. Continue to support the Regional COG to assist County Boards.
3. Manage projects and schedules to stay within budgeted amount of overtime for Facilities staff
4. Support fundraising efforts for the Agency

Infrastructure (Facilities, Technology, and Personnel)

Goal: Make access to and navigation of our buildings more accessible.

Action Steps:

1. Create and post signs throughout the buildings to improve accessibility to departments and staff
2. Identify the internal and external doors that need to be automated and establish a budget for them

Goal: Continue to refine and advance the features and efficiencies of the agency's primary software applications to improve productivity and facilitate staff in their work.

Goal: Purchase new telecommunications system

Goal: Develop a capital improvement plan and a budget

Action Steps:

1. Identify and budget for roofing needs at the Wildey Center
2. Identify and budget for additional parking needed at the Wildey Center
3. Identify green technology resources that can be utilized for boiler replacement at the Wildey Center

COMMUNICATIONS AND COMMUNITY RELATIONS

The Communications and Community Relations Department has four main areas, each essentially important to the Clermont County Board of Developmental Disabilities

Although communication is a program-wide responsibility, the Community Relations Department is the coordinating liaison between Clermont DD and the public, to give community members the information it needs to be aware of our programs and services. This includes media and press relations, monthly newsletters, agency brochures, and public e-mail alerts that are received by local stakeholders such as township trustees, county department heads, village councils, and other community members. Additionally, members of the Community Relations Department are “out and about” in Clermont County as much as possible, distributing agency information and answering public questions. This is as involved as hosting a week-long booth at the Clermont County Fair, to participating in Disability Awareness Curriculum trainings for various groups, and much more.

Volunteers are a necessary piece of the Clermont DD program, because they bring valuable knowledge, talented expertise, and willing hearts to assist the staff and consumers with special projects and daily routines. Currently, the Community Relations Department supervises and coordinates 250+ volunteers each year.

Many consumers participate in social and leisure activities each month. The Community Relations Department creates, implements, and supervises these activities, which take primarily within the community. Activities such as theater performances, movie outings, scrapbooking, dances, and cornhole are just a few of the activities planned each month.

Although the Clermont County Board of Developmental Disabilities is supported by local tax dollars, as well as state and federal funding, the Community Relations Department supervises grant writing and fundraising. This is a necessary avenue for developing additional funding for programs and services that we normally wouldn't be able to afford.

Community Relations 2010 Draft Goals

Financial

Goal: Continue fundraising efforts for levy and program efforts.

Objective: Funding programs as well as levy materials

Action Steps:

1. Work closely with the Long Range Planning Committee to identify new fundraising streams.
2. Coordinate fundraisers for levy and other DD programs.

Goal: Continue to fine-tune signature events to raise \$30,000 for respite in 2010.

Objective: To continue to fund the Respite Program through our yearly fundraiser, as well as through grants/foundations.

Action Steps:

1. Work with the Gala Committee to obtain more sponsors in 2010.
2. Approach local and national foundations for support.

Communication and Awareness

Goal: Use technology for Community Awareness in Clermont DD program

Objective: To move with technology and keep up with new ways to promote the agency through social media.

Action Steps:

1. Create pages on Facebook, Twitter, Linked In, etc.
2. Frequently post events, activities, and general comments on all social media sites to keep the general public interested in our program.
3. Move toward an “E-Beacon” approach to give more people the opportunity to view our monthly newsletter, at a lesser cost.

Goal: Spearhead an overall awareness campaign that includes TV, radio, newspaper, and billboards, etc.

Objective: To raise further awareness of the Clermont DD program.

Action Steps:

1. Continue billboard campaign
2. Create a new cinema ad to reflect our new name.
3. Submit a monthly “Guest Column” in the Clermont Journal newspaper.
4. Research free Public Service Announcements in Cincinnati radio
5. Work with the COG in the “Erase the R-Word” publicity campaign.

Programs and Services

Goal: Survey teens and adults to develop two new activities in 2010.

Objective: To listen to the individuals served, and gear activities toward their wants, interests, and needs.

Action Steps:

1. Compile survey results to determine the activities that are of interest to those who attend.
2. Choose the top two activities and plan them to take place multiple times in 2010.
3. Re-evaluate current activities, to make sure they are still of interest to those who attend.

Goal: Incorporate more regularly-scheduled volunteers into Respite Program (and other areas)

Objective: To run efficient and well supervised activities through the use of local volunteers.

Action Steps:

1. Recruit volunteers through VolunteerMatch.com and other internet sources.
2. Recruit volunteers at local exhibits/fairs.
3. Train volunteers using the Disability Awareness Curriculum.
4. Schedule volunteers to attend at least four Respite Days (or other events) in 2010.

COMMUNITY SUPPORT SERVICES DEPARTMENT

The Community Support Services Department handles many different areas of the Clermont DD program, including Intake and Eligibility, , Self Determination and Individual Budgets, Behavior Support, Quality Assurance, Provider Certification, Family Support Services, Waiver Administration. A Service and Support Administrator assists eligible individuals and families assess needed services and supports, exercise basic rights and ensure health and safety.

The Service and Support Administrator or SSA responsibilities include: development of an individual service plan, coordination of services, referrals for other service agencies as needed, monitoring of services, support choosing service providers, establish budgets for services, emergency/crisis intervention. The role of the SSA is to ensure quality services and individual choice within established budgets.

This department also coordinates the Family Support Services Program, which provides services and supports that will assist a family to care for a family member with developmental disabilities living at home. The program promotes the unity of families by assisting them to meet the special needs of the individual with developmental disabilities whereby preventing institutionalization. Family Support Services are awarded to eligible families in accordance with Section 5123:2-1-09 of the Ohio Administrative Code.

Adults who qualify for Adult Services who primarily do not choose facility-based adult day services and community-based employment services have an alternative choice in services called *Individual Budgets*. Self-Determination refers to self-advocates and their support circle speaking up for themselves and having more control over their adult services planning resources. An Individual Budget is a predetermined amount of funding that a person is able to direct for services and supports for their Adult Services needs. The Individual Budget funding amount is discussed annually during planning. Self-Determination and Individual Budgeting is a unique service delivery method which means that a person makes decisions, plans for the future, and determines how funds are spent for supports, and takes responsibility for the decisions.

Community Support Services Department 2010 Draft Goals

Financial

Goal #1: Ensure that payment authorizations for services are completed in a programmatically and fiscally responsible manner and according to applicable guidelines. (Efficiency)

Objective: Become proficient in using the new Cost Projection Tool System.

Action Steps:

1. Attend training offered by Ohio Department of Developmental Disabilities.
2. Review and apply guidelines when developing individual service plan.
3. Review as needed any requested changes in staffing ratios and services to ensure consumer needs are met in the most cost effective manner.

Goal #2: Maintain funding of the Family Support Services Program to enable families to access funding assistance for needed services/items. (Effectiveness)

Objective: FSS Program guidelines will allow support to the greatest number of eligible families possible.

Action Steps:

1. Maintain FSS as payer of last resort thereby maximizing available FSS funds.
2. Continue to review FSS Program guidelines adapting as necessary to allow support to the greatest number of eligible families possible.
3. Review data collection from surveys to ensure FSS Program addresses priority needs of families.

Communication and Awareness

Goal #1: Make CSS component of the website more organized and user friendly. (Satisfaction)

Objective: Website will be an informational resource tool for providers, consumers and families.

Action Steps:

1. Review websites of other county boards and incorporate best practices into our website.
2. Work with providers, consumers, and families to determine information needed on the website that would assist them in their roles and information needed in regards to services.

Goal #2: Continue to support the agency by participating in volunteer and fundraising opportunities. (Effectiveness)

Objective: Develop a CSS Department fundraising activity to help support the financial needs of the agency and connect with the community.

Action Steps:

1. Develop a committee to provide innovative fundraising ideas.
2. Assign staff to research suggested fundraising ideas.
3. Set goals and timelines for amount of money to be raised.
4. Recruit additional volunteers outside of the CSS Department to assist in fundraising activities.

Goal #3: The CSS Department will support the agency in providing a seamless system of consumer transition and ensure continuity by consistently providing linkage to needed services. (Access)

Objective: Resolve delays in service and assist consumer when in transition.

Action Steps:

1. Establish and reinforce communication expectations between all support team members.
2. Establish a follow up expectation to monitor the transition.

Programs and Services

Goal #1: Maximize the efficiency of the Community Support Services Department. Effectiveness

Objective: Develop a mechanism in the intake process to identify any one time, immediate needs that can be addressed expeditiously to reduce the need for long term services.

Action Steps:

1. Develop a funding mechanism to address services and supports that are one time costs and will address immediate needs.
2. Enroll an additional 14 Level One Waivers in the category of Adult Service Refinance.
3. Continue to develop the Respite Cooperative Model with Families taking lead role and ownership.
4. Continue to expand the number of respite service providers.

Infrastructure

Goal #1: Improve the efficiency of positions and duties within the Community Support Services Department. (Efficiency)

Objective: Analyze positions, duties, and technology to improve efficient completion of tasks necessary to provide good services.

Action Steps:

1. Take stock of available skills and organizational needs and make appropriate organizational decisions on cross training staff.
2. Increase off site connectivity to computer files and database for staff to be able to access and input information.
3. Identify tasks or duties that can be assigned to a regularly scheduled volunteer to ameliorate the allocation of paid staff.

Goal #2: Provide and facilitate more comprehensive training to Providers to improve competency in serving our consumers. (Effectiveness)

Objective: Explore new and innovative ways to train providers.

Action Steps:

1. Continue to partner with the Academy of Direct Support Professionals to create training opportunities.
2. Research web-based training opportunities.
3. Develop creative ways to facilitate trainings that are easily assessable to Providers who are limited in transportation and time resources.
4. County Board Staff will become competent trainers in the Mandt System to be used for positive behavior support.

INVESTIGATIONS

The Investigative Unit for the Clermont County Board of Developmental Disabilities is located at the Thomas A. Wildey Center and manages information for all service providers, including County Board-operated programs and services involving significant incidents that pose a risk to the health and safety of individuals with developmental disabilities. This information is generated through the Major Unusual Incident (MUI) process. The Ohio Department of Developmental Disabilities defines certain types of occurrences as Major Unusual Incidents, or incidents that have the potential to pose a significant risk to the health and safety of the individuals we serve. The MUI process seeks to ensure that individuals with developmental disabilities have access to appropriate treatment care, and ensure that providers of services address individual needs in a thorough and proactive manner. The MUI process reviews both individual and agency system needs. The Investigative Agent performs the duty of investigation, information gathering, review, and analysis of MUI's, and ensures that service providers take appropriate actions toward the resolution and prevention of Major Unusual Incidents.

MUI's are defined as the alleged, suspected, or actual occurrence of abuse; attempted suicide; death, exploitation; failure to report; injuries of known origin; involvement with law enforcement; medical emergency; misappropriation; missing person; neglect; peer-to-peer acts, prohibited sexual relations; rights code violations; unapproved behavior support; injury of unknown origin; and unscheduled hospitalization.

Investigations 2010 Draft Goals

Need 1: Improve communication with Stakeholders

1. The Clermont County Board of DD will monitor provider and County Board MUI notification processes to ensure same day notification to required parties in regards to the occurrence of MUIs.
2. The Clermont County Board of DD will ensure timely notification of MUI conclusions to all involved parties.

Need 2: Develop services based on current needs, in context with available community and agency resources

1. The Clermont County Board of DD will monitor provider and County Board team collaboration following individual involvement in the MUI process to ensure individual needs are met and addressed.
2. The Clermont County Board of DD Investigative Unit will provide information, support, and assistance to programs and services supporting individuals in the area of health and safety education and awareness.

Need 3: Regularly evaluate services to determine efficiency, effectiveness, satisfaction

The Clermont County Board of DD will enhance the effectiveness and efficiency of the MUI reporting process by achieving or maintaining ODODD conformance standards for MUI reporting in the following areas:

1. Submission of initial incident reports with in prescribed time frames
2. Submission of incident closure within prescribed time frames
3. Distribution of required closure notices with in prescribed time frames
4. Monitoring County Board and provider incident review systems for analysis of trends and patterns

Need 4: Evaluate new trends as well as the needs and choices of persons with developmental disabilities

The Clermont County Board of DD Investigative Unit will coordinate the county wide incident analysis in order to identify and address trends, patterns, and reduce health and safety risks to consumers through the following methods:

1. Coordinating the County Board MUI review process
2. Monitor and review provider quarterly MUI reviews
3. Monitor and review County Board and provider UI log process
4. Coordinate and participate in annual and semiannual Stakeholder's Committee.

EARLY CHILDHOOD SERVICES

The Clermont County Board of Developmental Disabilities is fortunate to work with several entities, in an effort to provide the best-possible services to children ages birth to three.

Early childhood services are provided through a collaboration of several components that are operated through the Clermont County Board of Developmental Disabilities, in conjunction with other organizations in the county/state. The Regional Infant Hearing Program serves children in a nine-county radius who are deaf/hard of hearing; Clermont County Help Me Grow is a referral program for children to obtain resources and services; Families Connected of Clermont County works with children and their families within the Board of Developmental Disabilities program, in school districts, and many other ventures...and the list goes on and on.

Programs are operated in collaboration with the Clermont County Help Me Grow Advisory Council and the Clermont County Family and Children First Council.

Early Childhood Services 2010 Draft Goals

Financial

Goal: Continue to access funding from Help Me Grow and/or other funding streams for Part C services.

Objective: Receive Part C dollars through the Clermont County Help Me Grow/Family and Children First Council/Ohio Department of Health and/or other source.

Activities:

1. Provide service coordination for children who are Part C eligible and their families as per family choice.
2. Provide evaluations and assessments for children who are suspected of or confirmed to be eligible for Part C services.

Objective: Pursue alternate funding streams for the provision of specialized services for children/families who are eligible for Part C.

Activities:

1. Participate in statewide cost study to determine cost of providing services locally and statewide as required by Part C.
2. Assist and participate in local and state efforts to access increased state and federal money for specialized Part C services.

Goal: Support program wide efforts to increase current levels of funding specific to levy activities.

Objective: Increase amount of money raised for the levy campaign.

Activity:

1. Initiate and implement sales of coupon books one time per year.

Goal: Increase efficiency of resources by participating in activities with local agencies and surrounding county programs in the provision of training and other collaborative activities.

Objective:

Reduce duplication of efforts and increase joint planning and program implementation between local and regional agencies.

Activities:

1. Participate in committees and activities with the Mental Health and Recovery Board to access services specific to the SAMHSA system of care initiative.
2. Collaborate monthly with the surrounding DD early childhood programs regarding joint efforts specific to training, program, implementation, etc.

Communication and Awareness

Goal: Increase public awareness of the Early Childhood program and promote practices that encourage the inclusion of all children in all community activities.

Objective: Citizens, parents, childcare providers, educators, etc. will have increased knowledge of issues pertinent to young children with disabilities including the importance of the inclusion of all children in all community opportunities.

Activities:

1. Provide training to the public and childcare personnel specific to each developmental domain.

2. Coordinate and assist in the provision of Special Quest training curriculum which supports the inclusion of children with developmental disabilities in community childcare settings.
3. Provide developmental screenings in childcare settings.

Infrastructure

Goal: Continue to provide leadership role in Clermont County specific to efforts affecting young children with disabilities and their families.

Objective: Maintain oversight of Central Intake and Coordinating site of Help Me Grow on behalf of the CC Family and Children First Council.

Activity:

1. Continue participation and leadership on Help Me Grow Executive and Advisory Committees, Family and Children First Council, and the Early Childhood Coordinating Council.

Goal: Continue to apply for and receive funding for the operation and implementation of the Regional Infant Hearing Program.

Objective: Receive sufficient funding through the RFP and other processes to operate the Regional Infant Hearing Program.

Activity:

1. Apply for the RFP grant.
2. Continue to collaborate with Cincinnati Children's Hospital as appropriate on initiatives that support services and/or research on behalf of children with hearing loss.

Programs and Services

Goal: Continue to pursue training for program implementation that reflects current best practice for services to children and families.

Objective: Participate in and assist in leadership of statewide training specific to research based, best practice efforts and the transdisciplinary team model.

Activity:

1. Participate on leadership team for transdisciplinary practice.
2. Provide a team to participate in pilot project in Ohio for training and implementation of transdisciplinary practice.

Goal: To inform and work collaboratively with local physicians to increase awareness, knowledge of and earlier identification of young children with autism or who are suspected of being on the autism spectrum.

Objective: Referrals from at least one local physician will increase in number and decrease in average age of referral to Help Me Grow/CCBDD.

Activity: Participate in statewide autism training and implementation of new evaluation component specific to children suspected of having autism.

WILDEY SCHOOL AGE PROGRAM

The Clermont County Board of Developmental Disabilities School Age Program provides educational services to students (ages 6 through 21) with intensive cognitive/medical/physical needs, multiple disabilities, significant behaviors, and autism spectrum disorders.

Student placement is determined by the IEP team along with the LEA (Local Education Agency) as an educational option on the continuum of services offered in Clermont County. Students must be enrolled in their local school district.

Instruction includes functional daily living skills, adaptive behavior, vocational skills and recreation/leisure skills. Additionally, students may receive related services such as speech and language therapy, occupational therapy, physical therapy and/or nursing services as determined by the IEP. All students participate in adapted physical education which includes aquatics.

The vision of the School Age Program is to provide a safe learning environment for students to actively participate in the educational process and provide students the opportunity to achieve their fullest potential.

Wildey School Age 2010 Draft Goals

Goal 1: Develop Secondary Transition plans for students that meet requirements of State Indicator 13.

Objective:

1. Create a transition work group to develop transition planning tools, assessments, service delivery and plans appropriate to the needs of our students.

Goal 2: Develop Quality Indicators based on Evidence Based Practices.

Objectives:

1. Develop “quality indicators” for instruction, environment, structure, and communication.
2. Provide professional development in identifying /using strategies and methods.

Goal 3: Reduce dependence of 1:1 personal assistants to promote student independence.

Objectives:

1. Develop a decision tool used in identifying/evaluating the need for 1:1 aides and procedure to transitioning students.
2. Develop options to reduce staff assigned to individual students and maintain support staff appropriate to the needs of the classroom.

Goal 4: Increase community awareness of developmental disabilities and CCBDD programs.

Objective:

1. Establish a School Age professional group to speak at schools and community meetings (Such as PTO Meetings and “Everybody Counts” programs).