

CODE OF ETHICS FOR VOLUNTEERS

As a volunteer, I realize that I am subject to a code of ethics similar to that which binds the professionals in the field in which I work. Like them, I assume certain responsibilities and expect to account for what I do in terms of what I am expected to do.

- ❖ I will keep confidential matters confidential. This pertains to disclosing personal information about consumers to those outside the Clermont DD agency. I have read the attached Privacy Notice, and will adhere to all rules and regulations regarding the release of confidential information.
- ❖ I interpret "volunteer" to mean that I have agreed to provide services without compensation in money, but having been accepted as a worker, I expect to fulfill my duties according to standards similar as the paid staff are expected to do.
- ❖ I believe that all assignments should be carefully analyzed in order that work methods may be standardized. I believe that situations should be studied in order to determine what is best suited for each individual, so that people can be assigned to jobs they can do well and enjoy.
- ❖ I promise to take to my work an attitude of open-mindedness: to be willing to be trained for it and to bring to it interest and attention. I realize that I may have assets that my co-workers may not have and that I should use these to enrich the project on which we are working together. I realize also that I may lack assets that my co-workers have, but I will not let this make me feel inadequate but will endeavor to assist in developing good teamwork.
- ❖ I plan to find out how I can best serve the activity for which I have volunteered and to offer as much as I can give and will, therefore, be careful that my agreement is such that it cannot be misunderstood.
- ❖ I believe that my attitude toward volunteer work should be professional. I believe that I have an obligation to my work, to those who direct it, to my colleagues, to those for whom it is done, and to the public.

Being eager to contribute all that I can to human betterment, I accept this **Code of Ethics for Volunteers** as my code to be carefully and cheerfully followed.

Volunteer

Date

Director of Community Relations

Date