

**CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**POSITION POSTING**

(Applications for the following position may be downloaded from the website at [www.clermontdd.org](http://www.clermontdd.org) or obtained in the Human Resources Department, located at the Thomas A. Wildey Center, 2040 St. Route 50, Batavia, Ohio between the hours of 8:00 a.m. and 4:00 p.m.)

**AVAILABLE POSITION**

**Summer Work Assistant - BRIDGES to Transition**

(New Position created 4/25/2013)

June 4<sup>th</sup>, 2013 through August 16<sup>th</sup>, 2013 (10 Weeks)

Not to exceed 270 hours.

**IMMEDIATE SUPERVISOR**

Employment Services Coordinator

**DUTIES:** (Summary Only) The Bridges to Transition program assists in developing employment opportunities for youth ages 14 to 22 with developmental disabilities. Monitors participants at all times. Provides training, supervision and habilitation services in a variety of settings to participants in various basic skill areas (e.g., mobility, self-help skills, social and emotional skills, communications, motor skills, functional academics and daily living skills); provides training and supervision in production skills, vocational training, and simulated training; utilizes systematic training methods and procedures to implement objectives; monitors participants' development during training; maintains atmosphere of positive interaction and encouragement in training programs; assignment area and participants may change based on the needs of the program throughout the summer. Facilitates communication with participants through use of sign language, picture communication, sensory integration and gentle teaching as needed; promotes positive behavior supports and techniques. Attends to physical needs of participants (e.g., assists with feeding, toileting, changing soiled clothes, mobility, illness, etc.); Must be physically able to lift, position, and move participants in a safe manner using proper lifting techniques. Must be able to perform physical crisis interventions and restraints according to training, and the ability to perform the essential physical job demands. May be required to transport participants in an agency-provided vehicle; performs other related duties as required or assigned. Promotes and implements the mandates and goals of the Clermont County Board of Developmental Disabilities in a professional, positive, and efficient manner (SURE Core Values) and actively supports fundraising efforts.

**QUALIFICATIONS:** Minimum of high school diploma or GED. Valid driver's license, First Aid/CPR required, and meets requirements to transport students. Ability to perform physical crisis interventions per procedures, lift, carry, and position students in a safe manner. Successfully passes pre-employment BCII/FBI criminal background check, post-offer medical exam with drug testing and physical agility test, Abuser Registry check, Nursing Registry check and other registries as required by Statute.

**SALARY:** \$11.92 per hour

**POSTING DATE:** 05/07/2013

**APPLICATION DEADLINE:** Until filled

**SEND APPLICATIONS TO:** Karla Bolser  
Human Resource Clerk  
Clermont County Board of DD  
2040 US Highway 50  
Batavia, OH 45103  
[kbolser@clermontdd.org](mailto:kbolser@clermontdd.org)

**The Clermont County Board of DD is an Equal Opportunity Employer**